

Yale University

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TO: Faculty Participants, Yale Affiliated Hospitals Program

FROM: Silvio E. Inzucchi, MD
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Dear Faculty Member:

Here is your 2014-2015 informational booklet and individual schedule for the Yale Affiliated Hospitals Program (YAHP). As in the past, we have made every effort to satisfy the requests of both our faculty and the hospitals. Conferences have been arranged with the assistance of Section Chiefs or their designee. Included in the booklet are the following:

1. An updated description of conferences being given at each hospital.
2. Directions and parking instructions for each hospital.
3. The name and phone number of the individual you should contact at each hospital, depending on the conference you are giving. This information is also listed on your schedule. If you are unable to reach the contact person, you can always call us at 203-785-2479.
4. The honorarium amount per visit for each hospital.

Please take note of the following information:

Each faculty member is solely responsible for finding a replacement speaker in the rare circumstance that a commitment cannot be met. Replacements should be from within your Section's faculty – an attending obviously familiar with the topic at hand. Occasionally, senior fellows with admirable teaching skills may serve in that capacity. Due to curricular requirements within each residency program, the topic generally takes precedence over the speaker, except for Grand Rounds. Grand Rounds speakers and topics are carefully handpicked by the Chairs of Medicine at each institution. These obligations must be met without fail. Any schedule changes that occur must be communicated to both the hospital and to this office, so that proper records, including the person to receive the honorarium, can be maintained.

In the event there is no topic listed for a conference for which you are scheduled, please make arrangements with the contact person at least one week in advance. The contact persons (usually the corresponding chief resident) have been instructed to call you several days before your presentation. If this has not occurred, please make all attempts to touch base, so that specific needs and expectations of the residents can be addressed during your conference.

Faculty are paid on the last day of the month following their teaching session. Faculty cannot be paid for sessions not given, even if the hospital cancels the conference unless, of course, if you have already traveled to the site.

Don't forget to utilize the YAHP website (<http://yahp.med.yale.edu/index.aspx>) for more information, as well as the Connecticut Department of Transportation live traffic cameras which can be found under "Info for Yale Lecturers".

We very much appreciate your continued enthusiastic participation and support of this unique, important, and highly valued Departmental program. Please let us know if you have any questions, comments or concerns about your assignments or any advice for improving the YAHP lecture series.